



VICTORIAN BASKETBALL REFEREES ASSOCIATION I

VBRA REPORT FORM

For reporting offences by Basketball Technical Officials in the course of their duties

Send completed form to: The VBRA Tribunal Secretary – PO Box 4140 Knox City Centre 3152

NOTE: This form may NOT be used in regard to matters of an official's performance or competence. Such matters are to be addressed to the Technical Officials Commissioner or Adviser of the controlling Basketball Association.

PERSONAL DETAILS

Name of Reported Technical Official: Role (e.g. referee etc)

Name of Other Relevant Technical Official(s):

Controlling Basketball Association:

Name of Reporting Person:

Role (e.g. coach, parent etc):

Address ¹

✉ Postcode:

☎ Tel:

Email Address:

DETAILS OF CHARGES

Date of Alleged Offence: Place: Approx Time:

Please Note: There must be a separate behaviour or action for each charge.

Verbal

- Offensive language Threatening Language Criticising another referee

Physical/Violence

- Striking or Kicking Endangering health/safety (involving bodily fluids)
 Assaulting (other than Striking or Kicking) Attempting to Strike, Kick or Assault
 Placing a person in fear of impending violence Offensive Gesture

Other

- Failing to attend a notified Basketball Victoria or VBRA tribunal hearing
 Failing to honour an officiating appointment without reasonable excuse
 Failing to follow the reasonable directions of the VBRA or a Referees'/Scoretable supervisor or Advisor
 Refereeing, playing, scoring, coaching or acting as a referee while under suspension
 Cheating in matters of time or scoresheets
 Gross Misconduct² - Conduct likely to seriously damage the interests of basketball

PROCEDURE FOR LODGING A REPORT

- i) **Any person in good standing with Basketball Victoria is entitled to lodge a genuine report. This Report Form must be completed and signed by the reporting person and then forwarded to the VBRA at the below address within 7 days of the alleged offence.**
- ii) **Please make a copy of this form for your records before you lodge it.**
- iii) **A tribunal may deal with any person who fails to attend a notified tribunal hearing.**

¹ You may provide your contact details on a separate attached page if you wish to retain privacy. It will then be treated by the VBRA as private.

² Gross Misconduct is not to be used for minor matters. Please address minor matters to the appropriate technical officials commissioner or adviser.



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Brief Description of Charges

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- i) Please provide your contact address and telephone either on the front of this form or on a separate attached page.*
- ii) You may attach accompanying letters, diagrams or other documents*
- iii) This Report Form should be lodged with the VBRA at the address on the front within 7 days of the alleged offence.*

Signature of Reporting Person..... Date

To be completed by VBRA Administrative Officer and forwarded to the VBRA Tribunal Secretary

Date received by VBRA:

Name of Reported Person: VBRA Licence N^o:.....

Name of Other Official: VBRA Licence N^o:.....

Signature of VBRA Administrative Officer:..... Date:

To the VBRA local Branch, Region or Subcommittee official receiving this notice:
Please advise the Reported Person that he or she has been reported, and the Other Technical Official that a report has been lodged. If either official's membership number and/or contact details provided to you on separate notice³ are blank, incomplete or inaccurate, please provide the correct details to the VBRA Administrative Officer, refer details below, as soon as possible. The Reported Person, Other Technical official and the Reporting Person will then be notified of the hearing details by mail by the VBRA Tribunal Secretary

³ Contact details are kept confidential between the VBRA and the individual concerned.